



**MINUTES OF SLEEP HEALTH FOUNDATION  
ANNUAL GENERAL MEETING 2012  
HELD THURSDAY, 17 OCTOBER 2013 AT 5:30PM  
BRISBANE EXHIBITION & CONVENTION CENTRE, BRISBANE**

**Attendees:**

David Hillman, Nick Antic, Doug McEvoy, Maree Barnes, Dorothy Bruck, Siobhan Banks, Leon Lack, Peter Cistulli, Doug McEvoy, Amy Jordan, Susan Cranage, Ral Antic, Craig Hukins , Danny Eckert, Stewart Cullen, Sadasivam Suresh, Peter Eastwood, Naomi Rogers, Darren Umbers, Steve Lubke, David McKenzie, Amanda Richdale, Rod Steens, Rhondo Russo, Kim Ward, John Armstrong, Garun Hamilton, Sarah Biggs, Rosemary Horne, Shantha Rajaratnam, Linda Schachter, Sadasivam Suresh, Helen Burdette, Mark Howard, Graham Gourd, Steve Lubke, Clarisse Beydon-Schlumberger, Deirdre Stewart, Darren Umbers, Christopher Pantin

**1. Chair's Report**

The Chair, David Hillman presented his report (Appendix 1) on the year's activities of Sleep Health Foundation (the Foundation). David thanked the members of the Foundation for their continued support. He also thanked the Foundation's industry supporters, Philips Home Healthcare Solutions, Resmed Limited, Fisher & Paykel Healthcare, Air Liquide and BioCSL for their financial contributions and business expertise via the Business Council.

The Foundation board welcomed Craig Hukins the new ASA nominee and Graham Gourd as incoming chair of the Business Council to the Board this year and retained Matthew Harris as an independent director.

**2. Financial Statements and Reports**

Dr Hillman presented the Foundation's annual financial report for the 2012/2013 financial year (ending June 30 2013). He pointed to a small, anticipate deficit over the course of the year which related to expanded media activities. The year ended with a healthy positive balance. He anticipated an increase in resources over the coming year with the establishment of the Cooperative Research Centre in Alertness, Productivity and Safety and plans to appoint a business development officer.

Resolution 1

It was resolved that the audited financial report of SHF for the year ended June 2013 be accepted.  
**CARRIED UNANIMOUSLY**

## **Appointment of Auditor**

### Resolution 2

That Lionel Cowan, of Fairfield Accountancy Services, be appointed as Auditor of the Company.

**CARRIED UNANIMOUSLY**

## **Election of Board Members**

Two Board positions will become vacant at the AGM, and two nominations were received from the retiring members (Dorothy Bruck and Peter Cistulli who were both eligible for re-election. They were duly re-elected unopposed and the following resolutions passed unanimously:

### Resolution 3

That Dorothy Bruck, who retires by rotation in accordance with clause 32.7 of the SHF Constitution, be re-elected as a Member Appointed Director of the Company.

### Resolution 4

That Peter Cistulli, who retires by rotation in accordance with clause 32.7 of the SHF Constitution, be re-elected as a Member Appointed Director of the Company.

Dr Hillman also noted that Dr Maree Barnes, an ASA appointed board member, was retiring from the Board at this meeting. She is to be replaced by ASA nominee Dr Siobhan Banks. Dr Hillman expressed the Board's gratitude to Dr Barnes for her excellent contribution to the activities of the Foundation over the previous 3 years. He welcomed Dr Banks.

He confirmed that Board membership for the 2013/2014 financial year would be as follows:

#### **Member Elected Board Members:**

David Hillman, Chair  
Peter Cistulli  
Dorothy Bruck  
Doug McEvoy

#### **ASA Appointed Board Members:**

Dr Siobhan Banks  
Craig Hukins

#### **Board appointed Board Members:**

Joseph Soda  
Matthew Harris  
Graham Gourd

In closing Dr Hillman expressed the Foundation's thanks to Helen Burdette, the Foundation executive secretary, whose hard work and dedication had been instrumental in the foundations' success over the previous 12 months, and to Stephanie Blower for her strong ongoing support. He also paid tribute to the ASA and its leadership, led by Professor Rajaratnam, for their work in ensuring a cohesive and productive relationship between the ASA and the Foundation.

The meeting closed at 5:50pm